



ShriYogeshwari Education Society's

Swami RamanandTeerthMahavidyalaya, Ambajogai



NAAC Re-accredited 'B+' with CGPA 2.68

(Affiliated to Dr. BabasahebAmbedkarMarathwada University, Aurangabad)

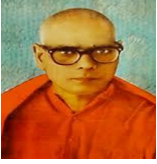
INTERNAL QUALITY ASSUARANCE CELL

Academic Year 2021-22

Quality Assurance Strategies, Process and IQAC

**6.5.1 Internal Quality Assurance Cell (IQAC)
has contributed significantly for institutionalizing
the quality assurance strategies and processes**

**(Describe two practices institutionalized as a result of IQAC
initiatives within a maximum of 200 words)**



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Academic Year 2020-21



Quality Assurance Strategies, Process and IQAC

How the Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes?

(Describe two practices institutionalized as a result of IQAC initiatives.)

IQAC should be mentioned as a committee working at all levels of planning, implementation, monitoring and evaluation to enhance the quality of the college. The committee has been constituted as per the guidelines of UGC and NAAC and has been functioning in the college since 2003-2004. The principal of the college is the chairman of this committee and the chairman of the institute also supervises the committee as a senior guide and advisor. Representatives of other organizations are also elected in this committee. There are also representations from social workers, educationists and teachers and staff. The main thing is that college students are also represented in this committee. The committee had have been taking a lead in the preparation of Five-year's Development Plan, Annual Plans and other Academic Plans of the college through concern committees. This cell has been assists, encourages and guides the various committees in organizing activities and programs. The committee also assists the principal and vice-principal in monitoring the day-to-day teaching and evaluation of the college. The committee has also made significant contributions and initiatives in NIRF, AISHE, NAAC and ISO assessment, preparation & submission of NAAC Annual Report-AQAR and SSR. To prepare projects of RUSA and UGC, as well as to keep in constant touch with the University, Maharashtra Government-Administration, UGC & NAAC and work has been done at college level accordingly. The cell have been taking initiative in organizing academic and administrative audits and try to rectify the deficiencies, drawbacks, lacunas found in them. Various works like conducting Webinar, Seminar, Workshops, Lectures, Collaborative Activities and Training Programmes etc. Co-curricular, Extra-curricular and Extension Activities for Students, Teachers and Staff are carried out through various committees.

IQAC have been performing an important role to assist, supervise and monitor for the college functioning and administration as per the policy and guidance of the GC and the College Development Committee and to enhance the quality of the college. Many efforts are made through IQAC to enhance the academic quality of the college. These include sending teachers for training, conducting training workshops for teachers through college initiatives, and providing guidance and encouragement to adopt new techniques and methods in teaching pedagogy. At the same time Practical Yoga Training and Guidance is provided for teachers and students to keep them energetic and efficient. Teachers and Non-teaching staff are audited every year at the college level and by the external system by taking Academic and Administrative Audit. IQAC have been taken leading role for Academic and Administrative Audit. Co-curricular, Extracurricular and Extension activities have been organized to support the student progression by various departments and committees under the supervision and monitoring of IQAC. Mentorship Program is implemented every year, through which the students of the college are divided among all the professors and the professors are given the guardianship of those students. We present in detail the following two regular initiatives which have become a continuum of initiatives initiated by IQAC and have been institutionalized. One is Academic Audit and the other is Mentorship Program. The role of IQAC in the implementation of both these initiatives remains extremely important. Let us know about this.

Academic Audit:

Whether all the teachers' teaching and evaluation work and discharge of their responsibilities as teachers are being carried out properly? Are there any gaps in it? With keeping all these factors in mind, guidance & assistance had have been provided to teachers where necessary. To make available the proper guidance and to give enough support and assistance to the teachers, Academic Audit is conducted every year with the purpose of enhancing its quality. An internal audit is done by forming a committee at the college level. It is analyzed and given the opportunity to improve by giving the necessary instructions to the

teachers concerned. An external audit committee is then convened at regular intervals to conduct an academic audit of all the teachers. Teacher-wise assessment reports prepared through external audits. Teachers are honored for their good performance in academic audit. The academic audit report is analyzed to find out the best performing teachers. Internal audit of the year 2021-22 was done on 19th to 25th July 2022. In which the performance of 4 teachers remained excellent and they were honored in Staff Academy. Out of the total 22 teachers last 4 teachers have been informed that they need to improve their work and document maintenance.

Academic audit is conducted every year by a team of Principal, Vice Principal and IQAC coordinator at the college level. The academic audit is also done by external panel by inviting experts from other colleges. The expert committee of Dr Babasaheb Ambedkar Marathwada University has conducted academic audit of the college in offline mode in 2018-19 and online mode in 2021-22. He has also issued a certificate in that regard. The certificate issued by the University is attached herewith. Office bearers of Secretary and Jt. Secretary of Yogeshwari Education Society also use to do the academic audit some time. These all audits help us to improve the academic quality. To do these all type of audits IQAC take initiative and do the necessary supportive action and prepared the requisites documents, formats and communicate to the staff.

Mentorship Programme Report- 2021-22

Like every year, in the academic year 2021-22 too, Mentorship Scheme was organized in a structured manner. Principal's Address Programme was organized to inform the newly admitted students about the scheme as soon as the admission process is completed. The teachers were divided in the responsibility of all the students including newly enrolled students and already enrolled students and allotted them the list of mentees. The planning and execution of this Mentorship Scheme was monitored by taking periodic meetings of the teachers. The scheme was periodically reviewed by organizing meetings of the mentees at the principal level and with the GC members and office bearers of the institute and college respectively. Finally, the scheme was evaluated at the initiative of IQAC. In this way the proposed scheme was implemented. The detailed report is as follows.

Tentative Action Plan

Sr.No.	Month	Action to be taken
01	December 2021/ January 2022	Planning and Meetings/ Principal Address Programme.
02	January to February 2022	Activities to be taken under the scheme (Execution) in the First Term
03	March, April & May 2022	Activities to be taken under the scheme (Execution) in the Second Term
04	April/ May 2022	Meeting with GC and Office Bearers
05	June/July 2022	Teacher wise review and evaluation of the scheme, Submission of Reports to IQAC

A. Planning and Meetings/ Principal Address Programme.

As soon as the admission process for the academic year 2021-22 was completed the Principal's Address Programme was organized on 16th December. All new comers oriented about the available facilities and support services available in the college. They also informed about the mentorship programme and benefits of this activity to resolving all type of problems the mentees will have. Principal Dr. P. R. Tharkar introduced all mentors/teachers to the new comers with giving the details about the mentorship programme. All the teachers were given the responsibility of mentorship in the first week and allotted the mentees for the academic year. To plan the mentorship scheme a meeting was held on 15th January 2022. In this meeting instructions were given to all the mentors to planned for implementation of the mentorship programme and arrange the activities accordingly with keeping necessary record. They were also informed about meeting the mentee students personally and finding out their problems. Asked them to create their mentees What's App groups. As usual instructions were given to file the personal information of all the mentees. All the teachers created what's-App groups of their Mentee students and they have been in touch with the respective mentees through these groups. On 28th January 2022, a meeting was held at the college level with all the mentees in the presence of the mentor and they were informed about the scheme. Their mentors were introduced. Also informed about the facilities available in the college and availing it. Contacts of some

administration persons were given for urgent work. All the officials in the administration were introduced to the officials.

B. Activities taken under the scheme (Execution)

Under this mentorship scheme all the students were given necessary help and support throughout the year. Responsibilities were divided to solve problems like filling of examination application form & fees of the examination, filling of scholarship application form as well as daily teaching learning and periods, accommodation of students or commuting from the village. Teachers were asked to know their problems through personal meeting with Mentees. Accordingly, all of them organized personal meetings with their respective mentees. Sometimes they use to visit mentees house and sometimes by meeting them in college. All the concerned teachers tried to solve the problems noticed. Attempts were also made to solve some problems at the college level where ever necessary. From time to time the meeting of the mentees was reviewed to see what problems they face and whether they are solved by the mentor. The Principal and Vice-Principal periodically review the scheme in various meetings or visits by interacting with the faculty and students.

C. Mentees Meeting with GC members and Office Beareres.

On April 30, 2022, in the presence of Dr. Suresh Khursale, President of Yogeshwari Education Society and Principal, Dr. P.R.Tharkar, a class-wise meeting of all the Mentee was conducted and the mentorship scheme was reviewed. Information about the help or support received from the mentor to the students during the year was taken. It was ascertained whether there were any difficulties in getting such help or assistance. Also, feedback was taken on the course completion and teaching style of all the teachers. The facilities available in the college and the support from the administration were also reviewed. In this meeting, the president of the YES, Dr. Suresh Khursale himself wrote down the problems and demands of the students. Immediate instructions were given to the Principal to solve those problems. Mentors or teachers who had complaints were called in front of them and asked to clarify the same and advised to improve.

D. Review and evaluation of Mentorship scheme.

A teacher-wise review of this scheme was conducted at the initiative of IQAC. Department wise and individual reports were taken from them. This scheme was evaluated. The reports of some departments and teachers are attached here with.


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Internal Quality Assurance Cell
Swami Ramanand Teerth
Mahavidyalaya, Ambajogai


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Mentorship Scheme

Principal Address Programme

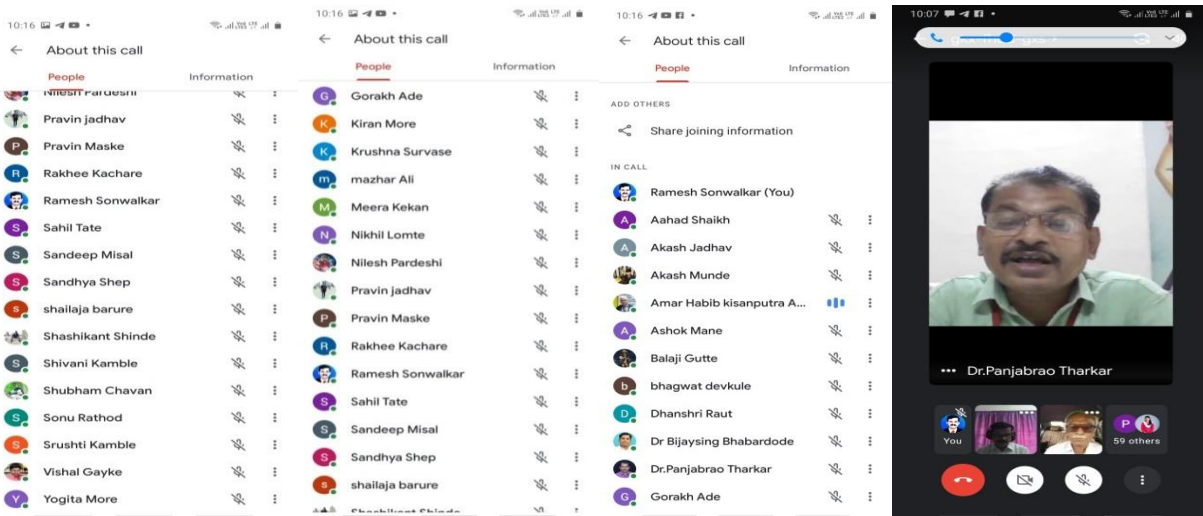


Class and Faculty-wise Principal Address programme organized on 16th December 2021 to inform the Mentorship Scheme, to orient the students about their role, responsibilities and about the available facilities, support services in the college especially to New Comers



Principal Dr. P. R. Tharkar addressed the students and informed about the Mentorship Programme. IQAC coordinator and all heads and concern teachers were also presented over there in the programme.

College Level Mentees Meeting



Blended Meeting (Online and Offline) of the mentee with the secretary YES and Principal Dr. P.R. Tharkar held on 28th January 2022

Mentees Meeting with Hon. President Y.E.S & GC members



Mentees class wise meeting with Hon President of YES and with other office bearers was organized On the occasion of RashtraSantTukdojiMaharajJayanteeProgramme on 30th April 2022.


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Quality Assurance Strategies, Process and IQAC



NAAC Reaccredited with 'A' Grade

**Dr. Babasaheb Ambedkar Marathwada
University, Aurangabad**

शैक्षणिक मूल्यांकन समिती

Academic Audit Committee

महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम २०१६ कलम ११७

Certificate of Academic Audit


*Dr. Babasaheb Ambedkar Marathwada
University, Aurangabad on the
Recommendation of the duly appointed
Academic Audit Committee is pleased to declare that*

*Shri. Yogeshwari Shikshan Sanstha's,
Swami Ramanand Teerth College, Ambajogai,
Tq. Ambajogai, Dist. Beed.*

**Has secured 214 marks
with 'B' grade.
valid up to only 04-02-2025.**


Pro Vice-Chancellor,
Chairman

Place : University Campus, Aurangabad.
Date : 13-05-2022.
Outward No. 280.


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Academic Audit 2021-22

Sample Audit Format

Dr. DhanajiArya		IQAC Coordinator				Member coordinator			
25 November to 29 November 2019									
Date of Audit									
Name of The Department Political Science									
Name of The Teacher Sonwalkar Ramesh Shankarrao									
Criteria						Mark s Allow ted	Observations	Remarks /Suggestion	Marks Obtai ned
Sr . N o.	Courses offered	Strength							
		I	II	II I	Tot al				
1	B.A.	13 5	6 6	5 1	25 2	1	Students Profile Maintained	Good	1
	B.Com.	0	0	0	0				
	M.A.	36	2 7	0	63				
	M.Com.	0	0	0	0				
	Total	17 1	9 3	5 1	31 5				
2	Faculty Profile					1	Maintained	Very Good	1
3	Student Details					2			2
	3.2 Number of outgoing/ final year students					1	List of out going students available	Good	1
	3.3 Alumni List / Meetings					1	Alumni List Available and updated	Good	1
4	Effective Curriculum Delivery Planning &Exection					40	40		40
	4.1 University Academic Calendar					1	Available	Good	1
	4.2 Institute/College Academic Calendar					1	Available	Good	1
	4.3 Departmental Academic Calendar					4	Maintained	Very Good	4
	4.4 College Time Table					1	Maintained	Very Good	1
	4.5 Departmental Time Table.					1	Maintained	Very Good	1
	4.6 Individual Time Table					1	Maintained	Very Good	1
	4.7 Workload Distribution.					1	Maintained	Very Good	1
	4.8 Teaching Plan and action taken.					20	Maintained	Very Good	20

	4.9 Teaching Diary.	5	Maintained	Very Good	5
	4.10 Attendance Record with analysis.	5	Maintained	Very Good	5
5	Continuous, transparent and robust Internal Evaluation. (CIE) Unit Tests /Assignments /Tutorials /Seminars /Presentations /Group Discussions etc.	6			6
	5.1 Notices.	1	Available	Good	1
	5.2 Time Tables.	1	Available	Good	1
	5.3 Question Papers Sets.	1	Available	Good	1
	5.4 Marks lists.	1	Available	Good	1
	5.5 Attendance	1	Available	Good	1
	5.6 Reports & Photographs	1	Available	Good	1
6	Teachers Participation at University Level.	6	5		3
	6.1 Academic council/BoS of Affiliating university	1	No	***	0
	6.2 Setting of question papers for UG/PG programs	1	Participated	Good	1
	6.3 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses.	1	Yes	Certificater Course in Human Rights	1
	6.4 Curriculum revision process of the affiliating University.	1	No	***	0
	6.5 Subject Expert/ VC Nominee in interviews and CAS.	1	No	***	0
	6.6 Any other	1	Participated as a Subject Expert in CHB interviews	**	1
7	How many Add on /Certificate programs are offered	6	6		6
	7.1 Syllabus Committee	1	Available	Human Rights Certificate Course	1
	7.2 Syllabus.	1	Available	Human Rights Certificate Course	1
	7.3 Brochure	1	Available	Human Rights Certificate Course	1
	7.4 List of Enrolled Students.	1	Available	Human Rights Certificate Course	1
	7.5 Results.	1	Available	Human Rights Certificate Course	1
	7.6 Specimen Certificate.	1	Available	Human Rights Certificate Course	1

8	Crosscutting Issues. Are integrated relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	1	File of the Cross cutting Issues maintained, the faculty tried to integrated these issues in teaching learning and evaluation process of various courses	Out comes and reports of the activities should be maintained	1
9	Number of courses that include experiential learning through project work/field work/internship	3			3
	9.1. Letters/Notices	1	Available		1
	9.2 Students List with Assigned Project Title, Field Work, Internship.	1	Available		1
	9.3 Reports with photographs.	1	Available		1
10	Slow and Advanced Learners	10	10		10
	10.1 Mechanism	2	Mechanism prescribed		2
	10.2 Lists of Slow and Advanced Learners	2	Available		2
	10.3 Reports of Activities Conducted	4	Maintained		4
	10.4 Outcomes	2	Maintained the Report		2
11	Student Centric Methods.	2	2		2
	11.1 List of methods used.	1	Available		1
	11.2 Reports & Photographs	1	Maintained		1
12	Use of ICT tools/ Teaching Learning Resources.	10	10		10
	12.1 List of Charts/Models.	2	Available		2
	12.2 List of PPTs	2	Available		2
	12.3 List of Books and Journals of concern subject in central library.	1	Available		2
	12.4 List of Books in Departmental Library.	1	Available		2
	12.5 List of Videos.	2	Available		2
	12.6 Use of ICT enabled Resources by faculty in teaching learning.	2	Yes ICT Tools used		2
13	Mentor Mentee Programme.	4	4		4
	13.1 Allotment Letters.	1	Available		1
	13.2 List of mentees	1	Available		1
	13.3 Details of Mentor mentee Meetings.	2	Maintained		2
	13.4 Outcomes	2	Maintained		2
14	Cos, POs, PSOs	4			4
	14.1 Programme Outcomes	1	Maintained		1

	14.2 Programme Specific Outcomes.	1	Maintained		1
	14.3 Course outcomes:	1	Maintained		1
	14.4 Methods of Measuring the Level of Attainment of Programme outcomes and course outcomes.	1	Maintained		1
15	Paper wise Result Analysis.	10	10	Available	10
16	Student Progression.	2	2		2
	16.1 List of Progressed Students	1	Available		1
	16.2 Students I-Card/ Admission Receipt of Admitted Institution. (Photo copy)	1	No (Incomplete)		1
17	SET/NET/Civil Services Examinations/State Government Examinations.	4			4
	17.1 Number of students Appearing and qualifying in state/ national/ international level examinations (eg: JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)	1	Record Available		1
	17.2 Students List with Seat Number	2	Record Available		2
	17.3 Documents	1	Record Available		1
18	Research Projects.	16			0
	a. Minor research Project	2	No	Research Project should be taken in hand and should be completed	0
	b. Major Research Project	4	No	Research Project should be taken in hand and should be completed	0
19	Research Guide Recognition	2	No		0
	19.1 Number of Students Registered	4	No		0
	19.2 Number of Students Awarded	4	No		0
20	Seminars/ Conferences/ Workshops Organized	6			5
	19.1 Brochure	1	Available		1
	19.2 Lists of Participants.	1	Available		1
	9.3 Feedback Analysis.	1	Available		1
	19.4 The Report of the events, Photographs with captions.	1	Available		1
	19.5 Proceedings/ Souvenir.	1	Available		1
	19.6 Specimen Certificate.	1	Available		1
20	Publications in Journals notified on UGC website or in Peer Reviewd Journals (Each paper 05 Marks)	25	3 Publications		15

21	Books Published/ Chapter in Books having ISBN /ISSN No. (Each paper 02 Marks)	10	No	0
22	Other Research Activities (Each paper 02 Marks)	10	10	10
	22.1 Invited Lectures	5	3 Guest Lectures	5
	22.2 Resource Person	5	Participated as a Resource Person in 2 Seminar	5
	22.3 Chairperson of the Session	5	No	0
	22.4 Paper Presentation in Seminars/ Conference / full Paper in Conference Proceedings	5	Two Papers Presented	5
22	Faculty Development Programme. professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course	2	No	0
23	Extension activities of Department.	10	Participation in Rotary Clubs Activities, Participation in Marathwada Janta Vikas Parish had Activities	10
24	Awards and Recognitions.	5	No	0
25	Collaborations/ Linkages/ MOU	10		10
	25.1 The Department has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, on-the- job training, research etc. (Numbers of Activities with Reports)	Each Activities 02 Marks	Collaboration with Rotary Club of Ambajogai & with Marathwada Janta Vikas Parish had (Guest Lectures Conducted. Blood Donation Camp, Workshop Conducted	6
	25.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years (Numbers of Activities with Reports)	Each Activities 02 Marks	MOU with Nutan Mahavidyalaya Selu Dist Parbhani & with Marathwada Janta Vikas Parish had (Guest Lectures Conducted. Swami Ramanand Teerth Vyakhyan mala Conducted	4
26	Capacity building and Skill Enhancement Initiatives for Students	10		6
	26.1 Soft skills	2	Yes	2
	26.2 Language and communication skills	2	No	0
	26.3 Life skills (Yoga, physical fitness, health and hygiene)	2	Yes	2
	26.4 ICT/computing skills	2	No	0

	26.5 Bridge Course	2	Yes Syllabus Oriented Workshops		2
27	Gender Equity Promotion Programmes.	4			4
	27.1 Notice.	1	Available		1
	27.2 Participants list.	1	Available		1
	27.3 Reports, photographs with captions Efforts	2	Maintained		2
28	Initiatives in Providing an Inclusive Environment. (tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities)	4			4
	28.1 Notice.	1	Available		1
	28.2 Participants list.	1	Available		1
	28.3 Reports, photographs with captions.	2	Maintained (Guest Lecture on Peasant Movement, Womens Day, Human Rights Day)		2
29	Sensitization of constitutional obligations (Values, rights, duties and responsibilities of citizens)	4			4
	29.1 Notice	1	Available		1
	29.2 Participants list.	1	Available		1
	29.3 Reports, photographs with captions.	2	Constitutional Day		2
30	Departmental Best Practices (Each Practics 05 Marks)	10			10
	30.1 Title of the Practice.	1	Available	Two Best Practices have been taken by the department since last five years. (Syllabus Oriented Workshops and Swami RamanandTeerthVyakhyanmala)	1
	30.2 Objectives of the Practice.	1	Available		1
	30.3 The Context	1	Available		1
	30.4 The Practice.	3	Available		3
	30.5 Evidence of success.	2	Available		2
	30.6 Problems Encountered and Resources Required	1	Available		1
	30.7 Notes (optional)	1	Available		1
31	Guest Lectures.	4	4		4
	31.1 Notice.	1	Available	Various Guest Lectures organized.	1
	31.2 Invitation/Thanks Letters.	1	Available		1

	31.3 Reports, Photographs with captions.	1	Available		1
	31.4 Participants.	1	Available		1
32	Departmental Distinctiveness	5	Late B K Sabnis Elocution Competition Organized		5
33	Departmental Meetings	2			2
	32.1. Notice & Agenda.	1	Available		1
	32.3 Meeting Minutes & Action Taken Report.	1	Available		1
33	Future Plan of the Department.	1	Available		1
Total Marks		250			199


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